



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10088946  
**Procuring Entity** CITY OF PASIG  
**Title** Supply and Delivery of Various Office Supplies and Materials – Procurement Management Office  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> R3 100-23-07-1609 <b>Trade Agreement:</b> Implementing Rules and Regulations <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9) <b>Classification:</b> Goods <b>Category:</b> Office Equipment Supplies and Consumables <b>Approved Budget for the Contract:</b> PHP 473,808.00 <b>Delivery Period:</b> 30 Day/s <b>Client Agency:</b>	<b>Status</b>	<b>Active</b>
	<b>Associated Components</b>	1
	<b>Bid Supplements</b>	1
	<b>Document Request List</b>	2
	<b>Date Published</b>	01/09/2023
	<b>Last Updated / Time</b>	04/09/2023 09:39 AM
	<b>Closing Date / Time</b>	08/09/2023 09:00 AM
<b>Contact Person:</b> ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461  bidsandawards@pasigcity.gov.ph		

#### Description

Items Quantity / Units

##### LOT 1

- 1 Electronic Typewriter,
- Portable electronic typewriter
- 13 inches (+/- 1 inch) carriage
- Typing width: 9 inches (+/- 1 inch)
- At least 11 characters per second printing speed
- 100 characters typewheel
- 10-12-15 pitch selector
- 3 levels impression control
- 45 keys keyboard
- Correction memory one line (at least 96 characters)
- 16K text capacity
- 20 characters display
- Dimensions (HxWxD) 117x412x375 mm (+/- 10 mm)
- Weight: max 6 kg
- Brand new
- With 1 year warranty

Bundled with 1 extra typewriter ribbon and 1 correcting lift off tape  
1 lot

##### LOT 2

## 2 Office Table,

- Pedestal 3-Drawer Cabinet and table in one
- 2.5 cm thickness of laminated hardwood
- Steel frame, which is powder Coated preventing it from rusting
- Gauge 20 thickness of the steel frame
- Table comes with a pedestal 3-Drawer Cabinet, central lock, powder coated
- Pedestal color: beige or gray
- Dimension of table: W 60 cm x L 120 cm x H 74 cm (+/- 2 cm)
- Pedestal 3-drawer: W 40 cm x L 56 cm x H 71 cm (+/- 2 cm); gauge 20 thickness 16 pcs

## 3 Office Chair,

- 360 degrees swivel function
- Seat Upholstery: Combination of mesh and fabric
- Back Rest Material: Mesh
- With headrest
- Adjustable Seat Height
- Adjustable Armrest
- Star Base with wheel
- Dimension (please illustration)
- Color: Black/blue/gray
- Weight Capacity: 100 kg 21 pcs

## 4 Steel Storage Rack,

- Frame: made of steel; shelves: may be made of steel or wood
- 5 layer - adjustable shelves
- Ready and easy to assemble
- Heavy duty
- Measurements:

L: between 91-120 cm

W: between 40-46 cm

H: between 180-184 cm

- Load capacity: can carry up to 150 kg 4 unit

## LOT 3

### 5 Colored Printer,

- Capable to print, scan, copy and fax with Automatic Document Feeder
- Printing Method: Inkjet or equivalent energy-saving technology
- Ink Technology: Dye Ink (variable-sized droplet technology, at least four colors: Black, Cyan, Magenta, Yellow)
- Nozzle Configuration: at least 160 nozzles for black, minimum of 50 nozzles per color
- Printing Resolution maximum of 5760 x 1440 dpi
- Compliant with ISO/IEC or equivalent international standards when it comes to printing and copying needs
- Maximum copying size: 8.5" x 14" (legal-sized paper)
- Scanning speed of at least 200 dpi
- Optical resolution minimum of 1200 x 2400 dpi
- Maximum scan are: size A4
- Capable of various output scan formats
- Has page memory of at least 80 pages
- Fax speed at least 3 seconds per page
- Fax resolution of at least 200 x 200 dpi
- Capable of various Fax features and functionalities
- Automatic Document Feeder can accommodate and support at least 70-90 gsm thickness of paper
- Capable of handling various paper sizes
- Capable of various connection interfaces for printer sharing including USB and Wifi
- Supports various cloud printing functionalities
- Supported by manufacturer's application/s that can optimize the printer functionalities

- With at least 1 year warranty 8 lot

### 6 Wifi Router,

- With processor of at least 1.5 GHz
- With memory capacities of at least 256 MB flash and at least 512 MB RAM
- At least supports the following network standards:
  - IEEE 802.11a: up to 54 Mbps
  - IEEE 802.11b: up to 11 Mbps
  - IEEE 802.11g: up to 54 Mbps
  - Wifi 4 (801.11n): up to 300 Mbps
  - Wifi 5 (801.11ac): up to 1733 Mbps or 1024 QAM
  - Wifi 6 (801.11ax): up to 574 Mbps for 2.4 GHz; up to 2402 Mbps for 5 GHz

### IPv4

### IPv6

- Should have redundant antenna provisions for 2.4 GHz and 5 GHz operating frequencies
- At least capable of following boost speeds: beamforming, orthogonal frequency division multiple access
- 1024 QAM, 20/40/80/60 MHz bandwidth

- With at least USB 3.0 and RJ45 Ports
- With LED indicators to identify functionalities in connectivity and power
- Supported with applications from manufacturer to optimize router performance
- With at least 1 year warranty 2 unit
- 7 HDMI Cable,
  - HDMI 2.0 (both male ports)
  - HDCP Compliant
  - At least 5 meters long
  - Capable of transmitting up to 4K resolution
  - Can be connected to any HDMI 2.0 devices 3 pcs
- 8 HDMI Splitter,
  - HDMI 2.0 Standard 1 input and 2 outputs (female ports)
  - Must have a dedicated power adapter
  - Supports video output
  - Capable of supporting digital resolutions from 720p to 4k at 60 Hz
  - Supports wide screen projection
  - Maximum data transfer rate of at least 18 Gbps
  - Has LED indicators to check if ports are functioning
  - Capable of transmitting input signal to at least 5 meters cable length
  - With at least 1 year warranty 1 unit
- 9 Micro SD Memory Card,
  - Has Read speed up to 200 MB/s and up to 90 MB/s Write speed
  - Featured specifications include Class 10, UHS Speed Class 3 (U3), A1, Video 30 (V30), 4K UHD and Full HD
  - Must be compatible with CCTV/action camera, phones, tablets 5 pcs
- 10 Wireless Microphone,
  - 2 microphones/dual microphone
  - With receiver (plug type: 6.35 mm)
  - 2 pcs. slip ring
  - 1 pc. 3.5 mm connector
  - Battery included for microphone and receiver
  - Plug and play
  - Compatible with any Bluetooth Speakers
  - Transmission distance: can be up to 20-50 meters
  - Warranty: at least 6 months 2 set
- 11 Wireless Presenter with Laser,
  - Built-in slideshow buttons
  - At least 50-foot effective range with 2.4 GHz wireless technology
  - Red or Green laser pointer with LED indicator
  - Plug-and-play, no software required
  - Storable receiver and carrying case
  - Battery-power indicator
  - On/Off switch or button 1 pcs

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement ([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement \(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20(Revised).docx))
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:

TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:

ATTY. JOSEPHINE C. LATI-BAGAOISAN  
BAC Chairperson

THRU:

ATTY. PONCE MIGUEL D. LOPEZ  
Officer In Charge, Procurement Management Office  
4th Floor, Pasig City Hall,  
Caruncho Avenue,  
Pasig City

DATE : \_\_\_\_\_

COMPANY'S NAME : \_\_\_\_\_

PhilGEPS REFERENCE NUMBER : \_\_\_\_\_

PROJECT TITLE : \_\_\_\_\_

**Remarks**

New closing date, September 08, 2023 at 9:00 AM

Please be guided accordingly

**Created by** ATTY. PONCE MIGUEL D. LOPEZ

**Date Created** 31/08/2023

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